



## NOTICE TO LICENSED GUIDE DOG INSTRUCTORS

Since July 1, 1997, in addition to the annual renewal fee of \$100, you must present proof of completion of Continuing Education (CE) as required by law at the time the renewal is due, Business and Professions Code Section 7211.1 and Title 16, Section 2286, of the California Code of Regulations.

BARCLAYS OFFICIAL CALIFORNIA CODE OF REGULATIONS  
TITLE 16. PROFESSIONAL AND VOCATIONAL REGULATIONS  
DIVISION 22. STATE BOARD OF GUIDE DOGS FOR THE BLIND  
ARTICLE 4. STANDARDS OF TRAINING AND INSTRUCTION

This database is current through 4/25/08, Register 2008, No. 17

§ 2286. Continuing Education.

(a) As a condition of renewal of an instructor's license which expires on or after June 30, 1996, the instructor shall provide proof to the board of completion of not less than 8 hours of continuing education obtained within 12 months prior to license renewal. Proof of completion of continuing education shall be in form of a written declaration specifically naming the activity, the dates involved, any costs, and the name of the instructor, and institution or sponsoring organization.

(b) The instructor shall provide proof to the board of completion of **either of the following**:

(1) not less than 8 hours attendance of continuing education in a board approved course or seminar, which is sponsored or conducted by an individual or organization not currently affiliated with a licensee of the board, regarding blindness mobility, health issues relating to blindness, instructing blind persons, and care and training of dogs; **or**

(2) not less than 16 hours of attendance at meetings of guide dog user organizations or organizations of the blind.

(c) Pre-approval of courses or attendance of meeting or seminars may be obtained by submitting to the board a description of the activity, the number of hours and the subject matter to be covered, name and address of the instructor, and name of the sponsor or organization providing the activity, writing at least 30 days preceding the activity. The board shall inform the applicant of the status of the activity prior to the onset, unless impractical to do so.

(d) Proof of completion of continuing education shall be in the form of a written declaration signed by the instructor containing the following information: name of the activity, date(s) of the activity, cost instruction or activity, name and address of the instructor, and name of the sponsor or the organization providing the activity.

Responsibility for completion of CE, the remittance of your license renewal fee and submission of the appropriate paperwork prior to the anniversary of your original license date is the sole responsibility of the Licensed Instructor.

Mail to: Department of Consumer Affairs

Cashiering Services

1625 Market Blvd.

Suite S-100

Sacramento, CA 95834

Continuing education form can be accessed by clicking on [http://www.guidedogboard.ca.gov/forms\\_pubs/ce\\_cert.pdf](http://www.guidedogboard.ca.gov/forms_pubs/ce_cert.pdf). Double check that all required fields on the form are complete.